



RESORT BUS POLICY TERMS AND CONDITIONS OF USE

The Resort Bus is provided for Home Owners to enjoy outings and activities. By signing the acknowledgement and agreement at the foot of this document, the Home Owner (**'Driver'**) agrees to be bound by the Policy and Terms and Conditions of Use of the Resort Bus (**'Bus'**) at GemLife Maroochy Quays.

1. The Driver(s) must have the appropriate and current driver's licence.
2. The Driver(s) must register with the Front Office prior to driving the vehicle. The registration process is as follows:
 - 2.1. The relevant licence/s will be sighted and photocopied by the Resort Manager.
 - 2.2. A *Driver Declaration* will be completed and submitted to the Resort Manager.
 - 2.3. The Resort Manager will log the Driver's details in the *Register of Authorised Drivers* located in the Resort Manager's Office. Only those registered as authorised Drivers are permitted to book, operate and drive the Bus.
3. Once the Driver(s) has registered with the Resort Manager with the above details, the Resort Manager will then induct the Driver(s) through the safe use of the Bus.
 - 3.1. The Driver is only required to participate in the initial induction.
4. The Driver(s) must book the Bus in the Diary provided at the Country Club.
5. The Bus keys can be collected and returned by the Driver(s) to the Resort Manager's Office.
6. The Driver(s) of the Bus will need to complete a *Resort Bus Outing Information* Form and provide to the Resort Manager prior to accessing the Bus. The Driver must ensure the following information is provided:
 - 6.1. Driver(s) Name and Site Number
 - 6.2. Passenger/s Names and Site Numbers.
 - 6.3. Journey destination
 - 6.4. Anticipated departure time
 - 6.5. Anticipated return time

GTH RESORTS NO.8 PTY LTD ATF GTH RESORTS NO.8 UNIT TRUST | ABN 25 617 503 394

GemLife Maroochy Quays 6 Charlston Place, Maroochydore Qld 4558

M 0408 106 544 / 0418 224 782 | **E** maroochy.manager@gemlife.com.au

Registered address WMS Chartered Accountants Pty Ltd, 'The Rocket' Suite 1401, Level 14, 203 Robina Town Centre Drive, Robina Qld 4226

7. A minimum of four (4) persons (including the Driver) is required for the Bus to be utilised. For clarity, the Bus must not be used if there are less than four (4) persons booked to use it.
8. A maximum of twelve (12) persons (including the Driver) is allowed on the Bus at any time.
9. The Driver is to complete the *Bus Log Book* for each journey.
10. Signage and instructions provided for the safe operation and use of the Bus are to be adhered to at all times.
11. Passengers should ensure they take care when entering, exiting, sitting and standing on the Bus and at all other times.
12. Using the Bus as a means of towing another vehicle or object is prohibited at all times.
13. The Bus is not intended to replace private transport arrangements.
14. The Bus is not to be used for transport to train stations, airports or cruise terminals or the like.
15. To minimise the risk of injury from projectiles, all luggage, boxes, bags, packages and the like are to be stowed and secured in the parcel area at the rear of the bus.
16. Reckless and irresponsible use of the Bus is prohibited at all times.
17. The Driver(s) is/are to report any issues and/or faults to the Resort Manager as soon as possible.
18. If the Driver(s) or Passengers have cause to believe they have been involved in an event or accident within or using the Bus, then the relevant party must report the event or accident to the Resort Manager.
19. The Driver(s) must –
 - 19.1. Report any events and/or accidents to the Resort Manager as soon as possible; and
 - 19.2. Complete a *Bus Incident Report* and provide to the Resort Manager as soon as possible.
20. Any fines or infringements issued are to be paid by the Driver(s) and will not be paid by the Park Owner.
21. If there is an event or accident where an insurance claim may arise, then the insurance excess is the responsibility of the Driver(s).
22. The Bus must –
 - 22.1. Be returned re-fuelled after each journey
 - 22.2. Clean after each journey
23. Cleaning goods will be provided and kept on the Bus.

GTH RESORTS NO.8 PTY LTD ATF GTH RESORTS NO.8 UNIT TRUST | ABN 25 617 503 394

GemLife Maroochy Quays 6 Charlston Place, Maroochydore Qld 4558

M 0408 106 544 / 0418 224 782 | E maroochy.manager@gemlife.com.au

Registered address WMS Chartered Accountants Pty Ltd, 'The Rocket' Suite 1401, Level 14, 203 Robina Town Centre Drive, Robina Qld 4226

24. There may be times when the Park Owner may request Home Owners to drive the Bus for a company event or function. In these circumstances (which will be at the Park Owner's absolute discretion), fuel costs will be met by the Park Owner.

25. The Park Owner reserves the right in its absolute discretion to terminate a Driver(s) permit and or a Passenger/s entitlement to use the Bus.

USER ACKNOWLEDGEMENT AND AGREEMENT

By signing this acknowledgement and agreement, I confirm I have read, understood and agree to abide by the Resort Bus Policy: Terms and Conditions of Use.

Driver Name(s): _____

Signature(s): _____

Site Number: _____

Date: _____

Park Owner Representative: _____

Signature: _____